#### PRIVACY STATEMENT

Effective Date: July 22, 2019

This Privacy Statement ("Privacy Statement") explains how Pendragon Software Corporation ("Pendragon") uses Personally Identifiable Information ("Personal Information") and applies to all individuals who use our web site or our mobile software application ("App") on or after the Effective Date. Please read this Privacy Statement carefully. If you do not agree to our practices, please do not download, install, register, subscribe or create an account using the App, nor use www.pendragonforms.com (the "Site"), nor otherwise interact with Pendragon.

Pendragon respects the privacy of users of the App and visitors to our Site. Please read this Privacy Statement carefully so that you understand what information we collect and what we do with that information. This Privacy Statement applies only to information collected through use of the App and online through the Site but does not describe all the ways in which we may collect or use information obtained offline or through any other means.

Please contact us if you have any questions or comments about our privacy practices or this Privacy Statement. You can reach us online at support@pendragonforms.com. You can reach us via postal mail at the following address:

#### PENDRAGON SOFTWARE CORPORATION

Attention: Privacy Office

3223 Lake Avenue, Unit15-C #308

Wilmette, IL 60091

#### I. PROTECTING THE PRIVACY OF CHILDREN

Children should always get permission from their parents before sending any information about themselves (such as their names, email addresses, and phone numbers) over the Internet, to us or to anyone else. Our website is not directed at children under 18 and we won't knowingly allow anyone under 18 to provide us any personally identifying information; if you're under 18, please don't provide any information about yourself on the App or the Site.

#### II. PRIVACY PRACTICES

### 1. Types of Personal Information We Collect.

Personal Information is information that can be used to identify, locate, or contact an individual. It also includes other information that may be associated with Personal Information. In some cases, Personal Information is used on its own or with other information to identify, contact, or locate a single person, or to identify an individual in context. We collect the following types of Personal Information:

- Contact Information that allows us to communicate with you, such as your name, postal addresses, email addresses, telephone numbers, or other addresses at which you receive communications from or on behalf of Pendragon.
- Relationship Information that helps us to understand who you are and what types of services may interest you. This includes lifestyle information; location information related to your state/province, city, or neighborhood; demographic information (e.g., birth date, age, gender); and information about friends who refer you or whom you have referred.
- Transaction Information about how you interact with Pendragon, such as the items you view and purchase; other information about how you use the App, our web site, email, other communications, and applications; and how you interact with Pendragon's merchants, business partners, and service providers.
- Mobile Location Information to help us offer information that we believe you may
  find relevant or useful, if you have activated one of our mobile applications and
  permitted your mobile or other location-aware device to transmit location data. We
  gather mobile location information by using your mobile device's GPS settings,
  interactions with WiFi network access points, cellular telecommunications access
  points, your IP address, and information combined with third party sources of such
  information.

# 2. <u>How Pendragon Collects Personal Information.</u>

We ask you for Personal Information (including Contact Information, Relationship Information, and Financial Account Information) when you register, subscribe, create an account, make a purchase, or otherwise interact with the App, the Site or contact Pendragon.

We collect Transaction Information when you use the App or our Site. We use cookies and related technologies to collect information about your computer and your interaction with the Site and/or the App and our business partner websites.

We also collect Transaction Information if you contact us via telephone, email, text, postal mail, social media interaction, or other methods of communication, such as for customer support purposes.

If you use a social media platform or your mobile device (or other method of communication) to interact with Pendragon or the Site and/or the App, the application may have a specific privacy statement that governs the use of Personal Information related to that application. For example, if you use a mobile application and your mobile device's settings allow it, we may collect Mobile Location Information from your device. Our application may be designed to collect information even if you are not logged into the Pendragon App or Site. If you have questions about the security and privacy settings of your mobile device, please refer to instructions from your mobile service provider or the manufacturer of your device to learn how to adjust your settings.

We may receive additional Personal Information from third parties. We may use this Personal Information to enhance other information we have about you to help us better understand you and to otherwise enhance the Site and/or the App or Pendragon services.

## 3. How Pendragon Uses Personal Information.

Pendragon uses Personal Information to:

- Operate and improve our Site;
- Facilitate transactions;
- Evaluate the types of offers, products or services that may be of interest to customers;
- Track transactions and perform other analytics;
- Provide customer support, including to our merchants or business partners;
- Fulfill requests for Pendragon services;
- Communicate and provide additional information that may be of interest to you about Pendragon and our merchants and business partners, such as Pendragon news, special offers and coupons, announcements, and marketing materials;
- Send you reminders, technical notices, updates, security alerts and support and administrative messages service bulletins, or marketing;
- Provide advertisements to you through the Site and/or the App, email messages, text messages, applications, or other methods of communication;
- Administer surveys, sweepstakes, contests, or other promotional activities or events sponsored by us or our partners;
- Manage our everyday business needs such as web site administration, forum management, fulfillment, analytics, fraud prevention, enforcement of our corporate reporting obligations, Terms of Use or to comply with the law, and
- Allow you to apply for a job, post a video or sign up for special offers from third parties through the Site and/or the App.

Google, is a third party vendor and uses cookies to serve ads on the Site. Google's use of the DART cookie enables it to serve ads to our users based on their visit to the Site and other sites on the Internet. Users may opt out of the use of the DART cookie by visiting the Google ad and content network privacy policy.

Do-Not-Track & Self-Regulatory Principles for Online Behavioral Advertising.

 Consumers can get enhanced notice and control over the collection and use of Web-viewing data for online behavioral advertising purposes. The program provides specific implementation practices in support of the Self-Regulatory Principles for Online Behavioral Advertising, - See more at: http://www.iab.net/self-reg#sthash.rLJchfdl.dpuf

- Consumers who wish to opt-out of behavioral advertising tracking by participating advertisers are encouraged to visit the Digital Advertising Alliance's consumer choice page: http://www.aboutads.info.
- We honor do not track signals and do not track, plant cookies, or use advertising when a Do Not Track (DNT) browser mechanism is in place. We have no control over, and shall have no liability for, any third-party compliance or non-compliance with DNT signals.

## 4. When and Why Pendragon Discloses Personal Information.

We will not disclose your Personal Information to third parties except to:

- Affiliated companies (e.g., subsidiaries and other companies owned by or controlled by Pendragon) who may only use the Personal Information for the purposes described in Section 3 above.
- Our service providers that provide services for us such as sending emails on our behalf and processing payments. Our service providers are bound by law or contract to protect the Personal Information and are only allowed to use the Personal Information in accordance with the terms of our service agreements with them.
- Merchants, but only to the extent you have contacted the merchant, or participated in an offer, contest or other activity sponsored or offered through Pendragon on behalf of the merchant. We may also provide merchants with Personal Information about the individuals who have purchased from the merchants, to send customized offers, to validate the purchases, to combat fraud, as part of legal proceedings affecting Pendragon and the merchant, and to facilitate a direct relationship between merchants and customers and enable merchants to communicate electronically with customers.
- Pendragon business partners or advertisers, as part of an offer, contest, or other activity that is provided by or in conjunction with Pendragon and its business partners and in which you have elected to participate. For example, if you are referred to Pendragon from a business partner's website or through an invitation facilitated by or in conjunction with a Pendragon business partner, Pendragon may provide that business partner with Contact Information and Transactional Information to validate the referral and to support the terms of the relationship between Pendragon and the business partner, which may allow such business partner to contact you directly and to advertise to you.
- Effect a merger, acquisition, or otherwise; to support the sale or transfer of business
  assets; to enforce our rights or protect our property; to protect the rights, property
  or safety of others, investigate fraud, respond to a government request; or as needed
  to support auditing, compliance, and corporate governance functions. We may also
  disclose Personal Information to defend ourselves in litigation or a regulatory action,

and when required or advised to do so by law, such as in response to a subpoena, or similar legal process, including to law enforcement agencies, regulators, and courts in the United States and other countries where we operate. If Pendragon is involved in a merger, acquisition, or sale of all or a portion of its assets, you will be notified via email and/or prominent notice on our web site of any change in ownership or uses of your Personal Information, as well as any choices you may have regarding your Personal Information.

- We encourage Pendragon's merchant and business partners to adopt and post privacy policies. However, the use of your Personal Information by such parties is governed by the privacy policies of such parties and is not subject to our control.
- We may also disclose information about you that is not personally identifiable. For example, we may provide our merchants, business partners, or other third parties with reports that contain aggregated and statistical data about our users.

### 5. Cookies and Related Technologies.

When you use our Site, we collect certain information by automated or electronic means, using technologies such as cookies, pixel tags and web beacons, browser analysis tools, and web server logs. As you use our Site and applications, your browser and devices communicate with servers operated by us, our business partners and services providers to coordinate and record the interactivity and fill your requests for services and information.

The information from cookies and related technology is stored in web server logs and also in web cookies kept on your computers or mobile devices, which are then transmitted back to our Site by your computers or mobile devices. These servers are operated and the cookies managed by us, our business partners or our service providers.

For example, when you visit our Site, we may, and/or our service providers may, place cookies on your computers or mobile devices. Cookies allow us to recognize you when you return, track and target your interests in order to provide a customized experience. They also help us provide a customized experience and help us to detect certain kinds of fraud. A "cookie" is a small amount of information that a web server sends to your browser that stores information about your account, your preferences, and your use of the Site and/or the App. Some cookies contain serial numbers that allow us to connect your web site activity with other information we store about you in your profile or as related to your interactions with the Site and/or the App.

Some cookies are temporary, whereas others may be configured to last longer. "Session" cookies are temporary cookies used for various reasons, such as to manage page views. Your browser usually erases session cookies once you exit your browser. "Persistent" cookies are more permanent cookies that are stored on your computers or mobile devices even beyond when you exit your browser. We use persistent cookies for a number of purposes, such as retrieving certain information you have previously provided (such as your user ID if you asked to be remembered), and storing your preferences.

Pixel tags and web beacons are tiny graphic images placed on website pages or in our emails that allow us to determine whether you have performed specific actions. When you access these pages or open email messages, the pixel tags and web beacons generate a notice of that action to us, or our service providers. These tools allow us to measure response to our communications and improve our web pages and promotions.

We collect many different types of information from cookies and other technologies. For example, we may collect information from the devices you use to access our Site, your operating system type or mobile device model, browser type, domain, and other system settings, as well as the language your system uses and the country and time zone of your device. Browsers routinely send these types of information to web servers. Our server logs also record the Internet Protocol ("IP") addresses of the devices you use to interact with the Site and/or the Apps. An IP address is a unique identifier that devices use to identify and communicate with each other on the Internet. We may also collect information about the web site you were visiting before you came to our Site and the website you visit after you leave the Site, if this information is supplied to us by your browser.

In many cases, the information we collect using cookies and other tools is used in non-identifiable ways, without any reference to Personal Information. For example, we use information we collect about web site users to optimize our Site and understand its traffic and usage patterns. In other cases, we associate the information we collect using cookies and related technologies with Personal Information. In that case, this Privacy Statement governs how we use that information.

Additionally, if the settings on your location-aware device allow us to receive Location Information, we will collect that automatically. If we associate Location Information with other Personal Information, this Privacy Statement governs how we would use that information too.

Pendragon has relationships with third party advertising companies to place advertisements on our behalf onto other websites, and to perform tracking and reporting functions for our web site and our advertisements. We do not share Personal Information with third party advertising companies; however, these third parties may automatically collect information about your visit to our Site and other websites, your IP address, your ISP and the browser you use to visit this web site. They do this by using cookies, clear gifs and other technologies. Information collected may be used, among other things, to deliver advertising targeted to your interests and to better understand the usage and visitation of our web site and the other websites tracked by these third parties. This Privacy Statement does not cover the collection methods or use of the information collected by these third parties, and Pendragon is not responsible for cookies or clear gifs in third party ads. We encourage you to review the privacy policies or statements of these third party advertising companies to learn more about their use of cookies and other technologies.

Pendragon uses certain analytics software tools, including Google Analytics, and optimization services for our websites. If you would like more information on how to remove yourself from the tracking and reporting functions performed for this website by a third party, please contact support@pendragonforms.com.

## 6. Your Choices.

We think that you benefit from a more personalized experience when we know more about you and how you use our Site, the App and Pendragon services. However, you can limit the information you provide to Pendragon, and you can limit the communications that Pendragon sends to you.

You can manage your subscriptions by following subscription management instructions contained in the commercial messages that we send you. You may choose to subscribe to some types of messages, and may choose to unsubscribe from others. You may update your subscription preferences from time to time. Please note that even if you unsubscribe from promotional email messages, we may still need to contact you with important transactional information related to your account and your transactions.

You may manage how your browser handles cookies and related technologies by adjusting its privacy and security settings. Browsers are different, so refer to instructions related to your browser to learn about cookie-related and other privacy and security settings that may be available.

You may manage how your mobile device and mobile browser share Location Information with Pendragon, as well as how your mobile browser handles cookies and related technologies by adjusting your mobile device privacy and security settings. Please refer to instructions provided by your mobile service provider or the manufacturer of your device to learn how to adjust your settings.

You may also manage the sharing of certain Personal Information with us when you connect with us through a social media platform or application, such as Facebook. Please refer to the privacy settings of the social media website or application to determine how you may adjust our permissions and manage the interactivity between Pendragon and your social media account or your mobile device.

If you wish to opt out of receiving offers directly from Pendragon merchants or business partners, you can follow the opt-out instructions in the emails that they send you.

### 7. Accessing and Correcting Personal Information.

Keeping your Personal Information current helps ensure that we offer you the best deals available through our merchants and business partners. You can do several things to help keep Personal Information about you current. You can update and delete your Contact Information, Financial Account Information, and the other information you provided to use in your profile by sending us an email at <a href="mailto:support@pendragonforms.com">support@pendragonforms.com</a> or calling us at +1 847-816-9660.

If you want to close your account or have other questions or requests, please contact us at support@pendragonforms.com. While we are ready to assist you in managing your subscriptions, closing your account, and removing your active profile, we cannot always delete records of past interactions and transactions. For example, we are required to retain records relating to previous purchases on the Site and/or the App for financial reporting and compliance reasons.

We will retain your information for as long as your account is active or as needed to provide you services and to maintain a record of your transactions for financial reporting purposes. If you wish to cancel your account or request that we no longer use your information to provide you services contact us here. We will retain and use your information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

### 8. <u>Security of Personal Information</u>.

Pendragon uses commercially reasonable controls that are designed to reasonably safeguard Personal Information. Our Site is scanned on a regular basis for security holes and known vulnerabilities in order to make your visit to our Site. We use regular Malware Scanning. Your personal information is contained behind secured networks and is only accessible by a limited number of persons who have special access rights to such systems, and are required to keep the information confidential. In addition, all sensitive/credit information you supply is encrypted via Secure Socket Layer (SSL) technology. We implement a variety of security measures when a user enters, submits, or accesses their information to maintain the safety of your personal information. All transactions are processed through a gateway provider and are not stored or processed on our servers.

In the event that we become aware of unauthorized access to your Personal Information in a manner that exposes, or risks exposure of, your Personal Information in a manner that is inconsistent with this Privacy Statement, we will notify affected users via email, provide a notification displayed on the Site, and provide a notification displayed in the App, within 7 business days of the date that Pendragon has actual notice of such event. We also agree to cooperate with any individual who pursues legally enforceable rights against data collectors and processors who fail to adhere to the law.

### 9. Notice to Residents of Countries outside the United States of America.

Pendragon, is headquartered in the United States and the Site, the App, and related services are currently intended for use by lawful residents of the United States of America, its protectorates and territories. Personal Information may be accessed by us or transferred to us in the United States or to our affiliates, business partners, merchants, or service providers elsewhere in the world. By providing us with Personal Information, you consent to this transfer. We will protect the privacy and security of Personal Information according to our Privacy Statement, regardless of where it is processed or stored.

### 10. Privacy Practices of Third Parties.

This Privacy Statement only addresses the use and disclosure of information by Pendragon through your interaction with the App or Pendragon's web site. Other web sites that may be accessible through links from our Site may have their own privacy statements and personal information collection, use, and disclosure practices. Our merchants and business partners may have their own privacy statements, too. We encourage you to familiarize yourself with the privacy statements provided by these other parties prior to providing them with information or taking advantage of an offer or promotion.

### 11. Changes to this Privacy Statement.

From time to time, we may update this Privacy Statement to clarify our practices or to reflect new or different privacy practices, such as when we add new features to the App or our Site. If we make any material changes we will notify you by email (sent to the email address specified in your account) or by means of notice in the App or on the Site prior to the change becoming effective. We encourage you to periodically review this page for the latest information about our privacy practices.

## 12. <u>California Privacy Rights</u>.

Pursuant to Section 1798.83 of the California Civil Code, residents of California can obtain certain information about the types of Personal Information that companies with whom they have an established business relationship have shared with third parties for direct marketing purposes during the proceeding calendar year. In particular, the law requires that companies inform consumers about the categories of Personal Information that have been shared with third parties, the names and addresses of those third parties, and examples of the types of services or products marketed by those third parties. To request a copy of the information disclosure provided by Pendragon pursuant to Section 1798.83 of the California Civil Code, please contact us via email to support@pendragonforms.com, or by writing us at the following address:

PENDRAGON SOFTWARE CORPORATION

Attention: Privacy Office 3223 Lake Avenue, Unit15-C #308

Wilmette, IL 60091

Please allow 30 days for a response.